

Glenwood Preparatory School Trust Boarding Establishment



DETAILS

Address: 6 Lytton Avenue
Glenwood
Durban 4001

APPLICATION FOR ADMISSION TO:
**GLENWOOD PREPARATORY SCHOOL TRUST'S
BOARDING ESTABLISHMENT 'GORDON MURRAY HOUSE'**

GRADE: _____ **ADMISSION YEAR** _____

- NB: 1. Before completing the form, please read requirements and declaration on pages 3 & 4.
2. Please note this is a "boys only" Boarding Establishment.

PARTICULARS OF PUPIL:

1.	Surname:	_____
2.	Full first name(s):	_____
3.	Date of birth:	_____
N.B. THE ABOVE INFORMATION MUST BE EXACTLY AS ON THE UNABRIDGED BIRTH CERTIFICATE.		
4.	I.D. No.	_____
5.	Home Language: _____ Religion: _____	
6.	Highest Grade passed to date:	_____
7.	Year in which that Grade was passed:	_____
8.	Name, postal address & telephone no. of the School where that Grade was passed:	_____ _____
9.	Has your son repeated a Grade at any stage? If so, which Grade and Year.	

PARTICULARS OF PARENTS/GUARDIANS

<u>FATHER</u>	<u>MOTHER</u>
Surname: _____	Surname: _____
First Name: _____	First Name: _____
I.D. No. (As on ID Doc) _____	I.D. No. (As on ID Doc) _____
Home Address: _____ _____	Home Address: _____ _____
Code: _____	Code _____
Occupation: _____	Occupation: _____
<u>Name of Employer and Business Address:</u> _____ _____	<u>Name of Employer and Business Address:</u> _____ _____
Telephone: (H) _____ (B) _____ (Cell) _____	Telephone: (H) _____ (B) _____ (Cell) _____
Email: _____	Email: _____
Postal Address for Accounts: _____ _____	Postal Address for Accounts: _____ _____
Code: _____	Code: _____
Which parent requires a statement? Father Mother Both Other: _____	

FAMILY AFFILIATION WITH GLENWOOD PREP

DOES YOUR SON HAVE A SIBLING CURRENTLY AT GLENWOOD PREP? _____ Which Grade? _____
HAS HE EVER HAD A SIBLING AT THE SCHOOL? _____ When did he/she leave? _____
IS EITHER PARENT, A PAST PUPIL OF THE SCHOOL? _____ If so, what year did he/she leave? _____
IN WHICH SCHOOL SPORTSHOUSE WAS THE SIBLING/PARENT? _____

MARITAL STATUS OF PARENTS:

MARRIED: _____
DIVORCED: (Date of Final Order) _____
WIDOWED : _____
NEVER MARRIED: _____
IN THE EVENT OF A DIVORCE, state the name of the child's legal guardian:

State the name of the person who has custody of the child: _____

HEALTH PARTICULARS OF PUPIL

1. Previous illnesses (nature and seriousness) _____
2. Has the pupil been immunized against:
(a) Tuberculosis Yes No
(b) Poliomyelitis Yes No (Tick the correct box)
(c) Lockjaw and diphtheria Yes No
3. Name of Family Doctor: _____ Tel. No. _____
4. Name of Medical Aid, Type of Plan & Membership No. _____
5. Main Member: _____
6. Any Physical Disabilities: (Or any information you wish to bring to the School's attention.)

7. Additional Emergency Contact: _____ Tel. No. _____
(Not the parent e.g. Friend, Grandparent)

ACADEMIC AND SPORTING ACHIEVEMENTS

Details of Academic Prizes and Awards achieved: _____

Details of sports played at school (and team): _____

Details of involvement in School Societies and Clubs: _____

Have you applied to another school for Boarding? _____
If so, which school? _____

REQUIREMENTS:

1. This form must be completed in full by the applicant's parent/guardian.
2. Parent means:
 - (a) The parent or guardian of the child;
 - (b) The person legally entitled to custody of the child;
 - (c) The person who undertakes to fulfill the obligations of a person referred to in paragraphs (a) and (b) towards the child's education at school. (Definition: S.A. Schools Act, No.84 of 1996)
3. **A copy of the latest school report must be attached.**
4. **A copy of the son's Unabridged Birth Certificate must be attached.**
5. **A recent photograph must be attached.**
6. **Proof of Residence: i.e. latest Bank Statement (for confirmation of Residential Address only) or a copy of Electricity/Telephone Account.An affidavit is not acceptable proof of residence.**
7. **Copies of both Parents / Guardians Identity Documents.**
8. **Proof of Income of both Parents/Guardians.**
8. Failure to comply with the above, may result in a delay in the processing of the application.
9. If a pupil contravenes any school rule or regulation as laid down by the responsible authorities, disciplinary action may be taken against such a pupil.

Prospective pupils will be contacted for an interview. Not all applicants will be granted an interview. All applicants will be notified by post of the status of their application.

NOTE:

The KwaZulu-Natal Department of Education and Culture Circular 30 of 1998 states: "If a parent gained admission for his/her child to a school by making a false statement regarding his/her place of residence, the School is entitled to revoke the agreement which allowed the child concerned admission to such school". The school reserves the right to take legal action in this regard.

DECLARATION BY PARENT:

I (full names) _____

the parent of (full names) _____

hereby declare that:

1. The information submitted in this application form and supporting documentation, is the truth.
2. I undertake:
 - (a) to ensure that my child/ward attends the boarding establishment regularly and should my child/ward be absent for any reason, I will notify the Superintendent telephonically and in writing, stating the reason(s) for absence;
 - (b) to contribute to the Trust Boarding Facility fees as stated in the Prospectus.
 - (c) to pay all costs incurred for damage done or losses caused by my child/ward to Boarding Facility property and equipment.
3. I agree that the Principal or his designates may act in loco parentis in the event of any injury or accident in which my child/ward may be involved.
4. I realize that the completion of this Application Form does not in any way bind the School Trust to accepting the abovenamed child. All applicants will be notified in writing of the outcome of the application (sent to the postal address supplied).
5. I have read the Glenwood Preparatory Trust Boarding Establishment Information Booklet and agree that my child/ward shall abide by the RULE OF THE BOARDING ESTABLISHMENT.

NOTE: The Trustees reserve the right to institute legal action against parents who may well submit fraudulent information on, or with, this application.

I, _____ Parent /Guardian of _____ herby state that all the particulars contained in this application are accurate. Should any information be found to be incorrect, I accept that the application is not valid and that the Trustees rights are reserved in terms of the action to be taken.

Please note that no action will be taken with regards to this application until the application form is complete. It is the responsibility of the Parent/Guardian to ensure that the application is complete.

SIGNATURE OF PARENT/GUARDIAN

DATE

WITNESSES:
SIGNATURE

FULL NAMES & ADDRESS

DATE

1. _____

2. _____

